## Minutes of January 08, 2024 meeting of Filer Rural Fire District

Attendance: President, Gordon Lancaster; Fire Chief, Steve Mullen; Commissioner, Blayne Wright; Commissioner, Richard Fillmore; Assistant Chief, Travis Brewer and Clerk, Lori Schouten were all present. Chief Administrator, Bud Compher was absent.

President Gordon Lancaster called the meeting to order at approximately 7:10 pm. There was a declaration of a quorum. There were no amendments to the agenda. There was no correspondence for this meeting.

**Consent Agenda:**

1. The minutes of our previous meeting were read by the clerk and approved as read by Gordon, finding no objection.
2. The clerk gave the treasurer’s report. The report was approved as presented by Blayne and seconded by Richard.
3. The bills and payroll for the month of December were presented and approved for signatures.
4. Fire Report:

Assistant Chief, Travis Brewer presented the fire report for December. See attached fire report. There was some discussion about fire reports and the information that the report is made up of.

**Unfinished Business:**

1. Part-time Secretary: Steve has placed this position on hold for now. He wanted more time to take applications for the position. He is looking to have someone in place by February or March.
2. Galena Consulting; Anne Wescott. Representative Aron Zent said the necessary paperwork is filed. He had a meeting with our county commissioners to ask if they would waive the $1,424.00 fee for publication and county paperwork. They agreed to waive this fee. We are now able to move forward with impact fees after all due process has been met.
3. State Funds Transfer authority: Blayne made a motion to add me, Lori Schouten and Steve Mullen to the State Fund Account so that we will be able to move money between the state and our general fund. The commissioners feel that it would be better to have more than one person on this account. The motion was seconded by Gordon. Richard has all the required paperwork to add us. I will move the required amount of money to our general fund each month to pay our payroll and bills. This will allow us to draw the most amount of interest from the state account. Richard will need some letterhead to send the signatures to the state.
4. D.L. Evan’s Bank: Richard brought the new signature card to be signed by all commissioners. Steve wants to remove Dennis Lutz from the Special Funds Account as soon as possible. He and Richard will work on getting this signature card updated.
5. Lytle Signs: Having a helicopter land in front of the fire station, it became clear that the EMS and FIRE signs needed to be anchored solid. They were in danger of being pulled from the building into the aircraft. Lytle Signs came out and secured them properly to the building.

**New Business:**

1. Richard will move $141,000.00 from our general fund to the state account.

Steve gave us an update on the Air Trailer that is still back east. They will need about $4,000 to ship it to Twin Falls.

He also said he will work with Jackie Frye to secure a grant for new command radios. The radios could be as much as $3,500 each. They would be for command personnel only.

Pierce Truck Group has reimbursed us for the repairs to the transmission of 26103, our new truck. The repairs totaled $11,512.14.

There was some discussion about the batteries for our new extrication equipment and the charging protocol.

Steve also gave an update on the generator. He said they are moving forward with repairs. They are looking to cover the outdoor generator with a metal awing / shed. The city said that it is under 200 sq. ft. and that we do not need a permit. Steve is getting prices from Snake River Metal.

There was a personnel discussion about the clerk’s salary. The commissioners tabled it until the next meeting. Gordon asked Steve to put the matter on the agenda for next month's meeting.

President, Gordon Lancaster, adjourned the meeting at approximately 8:45 pm.

Respectfully submitted,

Lori Schouten, Clerk

Filer Rural Fire Protection District